

**Developmental Disabilities Council
Financial Advisory Committee
Meeting Minutes
February 26, 2018
Appoquinimink State Service Center, Middletown, DE
Small Conference Room
9:30am – 10:30 am**

Members Present: Carol Barnett, Steve Tull

Members Absent: Beth Mineo

Staff: Pat Maichle, Stefanie Lancaster, Kristin Harvey

- I. Review/Discussion of 2019 LIFE Conference** – The committee reviewed the current contractor, Eventful Connections, contract budget to review the amount paid to the contractor's salary line item. For many years, the salary line item has been \$25,000. Previous contractors have voiced concerns that the salary line is not sufficient for the amount of time and effort needed execute this contract. After some discussion, it was unanimously voted to recommend to the Developmental Disabilities Council (DDC) that the DDC increase our contribution to this project from the current \$10,500 to \$11,500. It was also recommended to recommend to the LIFE Conference Planning Committee when drafting the new Request for Proposals (RFP) for the 2019 LIFE Conference to increase the salary line by 10% from \$25,000 to \$27,500.
- II. Review/Discussion of Junior Partners in Policymaking** – Following a brief discussion, the committee members unanimously voted to recommend to the Developmental Disabilities Council (DDC) to fund the Junior Partners in Policymaking program for 2019 in the amount of \$25,000 of DDC funds.
- III. Other Business** – No other business at this time.
- IV. Next Meeting Date** – The next meeting will be held on July 16, 2018 from 10-11am at Appoquinimink State Service Center.
- V. Adjournment** – The meeting adjourned at 10:10 a.m.